

# Live Virtual Lessons

## Expectations for Students

---

*Whether your school is using Teams to conduct virtual lessons, it is important students and their parents/ careers understand the expectations so the lessons are secure and can run as smoothly as possible.*



### School Account

When you log in, you must use your school username and password otherwise you will not be admitted into the lesson.



### Be on time

Be ready to join the lesson before the start time. Make sure you have everything you need and make sure that your device has sufficient charge.



### Mute yourself

When you enter the lesson, click the mute icon. This helps minimise background noise. Do not turn the volume on again unless your teacher invites you to speak.



### Camera on or off?

There will be times when your camera needs to be on and there will be times when you need to turn it off. Listen to your teacher and do what she/he tells you to do.



### Eliminate distractions

Do your best to sit in a quiet place. Let your family know when you will be taking part in lessons so they can avoid interrupting you. Close all other tabs and windows unless they are needed for the lesson.



### Neat presentation

Consider your background and clothing. Try to sit in a part of the house where people will not be walking through and make sure you are wearing something appropriate for school - no pjs!



### Chat responsibly

Use the chat option to contribute to the lesson by writing comments and questions appropriate and relevant to the lesson.



Prepare to  
share

If your teacher asks you a direct question, then unmute your microphone and share your contribution with the class. You can also share your screen if requested by your teacher.

Take notes

Make sure you have a pencil/pen and paper ready to write down any notes or ideas and to help you stay focused.