

# THE VICTORY PRIMARY SCHOOL

ALLAWAY AVENUE | PAULSGROVE, PORTSMOUTH PO6 4QP

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Executive Principal: Mr. J.Hartley  
Head of School: Mrs K Jones  
Deputy Head Teacher: Mrs V Gidney

Dear Parents/Carers,

## Plans for full reopening on Monday 8<sup>th</sup> March

It is almost time for the children to come back to school and our aim is to provide you with all the advice you will need prior to that day. There is a lot of information on Facebook as well as on our website, but if you have any questions please email me on this address: admin1@thevictory.portsmouth.sch.uk. We are looking forward to seeing everyone back.

We have reviewed and updated our risk assessment in line with Government regulations and it is in the process of being signed off by United Learning to ensure it covers all the important areas of safety. When it has been approved, I will inform you and you can look at it on: [www.thevictoryprimary.co.uk](http://www.thevictoryprimary.co.uk). We will keep it under constant review and update it regularly as needed.

These are the other things you need to know.

Start and finish times:

8.30 - 11.30 - Pre-school for am children

12.30 - 3.30 - Pre-school for pm children

8.30 - 3.30 - Pre-school for 30 hour children

Pre-School Pickup/collection

Pre-school playground at 8.30am and 3.30pm

Main office at 11.30 and 12.30

8:30-3:00 – Year R, Year 2 and Year 4

8:45-3:15 - Year 6 and Rainbowfish classes

9:00-3:30 – Year 1, Year 3 and Year 5

### 1. Guidance on bringing your child to school:

- Please ensure that children wash their hands before setting off.
- Aim to leave home to arrive just in time for your child's start time. (If you have more than one child with different start times, drop them all off at their classrooms at the earliest time.)
- **If you have more children in more than one year group, please drop off at the earliest time, but your child MUST also then be collected at the earliest time. For example, if you have a child to drop off at 8:45 and 9:00, you can drop off at 8:45 but both children MUST be collected at 3:15.**

- Please ensure you park respectfully, do not remove the chain from the entrance to the car park which is there for the safety of the children.
- Your child should only bring their bookbag (containing reading book and diary), packed lunch box and coat (if needed) to school. They should not bring stationery, toys, football cards etc to school.
- All pupils should wear school uniform except on the days when they do PE. On these days they should wear their PE kit to school.
- The children will only be learning and playing with children in their year group. On your journey to school avoid contact with people who are not in your child's bubble. (ie their year group.)
- It is important to minimise the number of adults on site. **Only one adult should escort the child on to the school premises.** If older siblings are accompanying you, please can they wait outside the school grounds.
- Please observe a 2m social distance from other parents.
- Please support us by **wearing a mask on site at all times** while on the school site. (Unless you are medically exempt.)
- You may enter the school from either gate. Please follow the arrows. Class names are on the outside doors.
- If you set off at the right time, there should be no need to wait at classroom doors. However in this eventuality, please wait in the playground away from the doors at a social distance and wait for the classroom door to be opened. Please wait 2 metres from the classroom door and keep that distance when speaking to the class teacher.
- The adventure playground and climbing wall are not in use for children to play on at any time before, during or after school
- If you have a brief message for your child's teacher, please ensure that you keep your 2 metre social distance when you give it. Longer messages/conversations will not be able to take place at the beginning or end of the school day. In the first instance, please email questions to: [Admin1@thevictory.portsmouth.sch.uk](mailto:Admin1@thevictory.portsmouth.sch.uk). We will get back to you as soon as possible. Individual teachers' email addresses will be posted on the website, on Facebook and the classroom door.
- Please drop your child off at the classroom door-do not go in. We recognise that initially this will be difficult for some children and their parents/carers, but it is essential to help keep children, families and staff safe. Should children be upset/reluctant to come into school, please take them for a walk, calm them down and try again a little later.
- When you have dropped off your child, please leave. During the last lockdown, there were times when we had too many visitors staying within the school grounds and around the gates. **Please do not gather outside of the school gates.**
- In the event that you have something that needs to be delivered to the school office, e.g. medicines, please wear a face mask, enter the reception area by the front door, use the sanitiser and keep your social distance. You will be protected from the office staff (and vice versa) by a protective screen.
- On the first day back, please return your child's stationery pack, whiteboards and any reading books you have. Put them in the box which will be outside the classroom door. They will need to go in to quarantine for a while.
- Please **do not** bring any Chromebooks back yet. They will be staying at home until at least Easter in case we have to close a bubble because of an infection.
- Children will go directly to their designated seat and put their bag under the table. (There is a slightly different system for lunch boxes in early years and year 1.) They will then wash their hands and then return to their seat. This will be explained on the first day back.

## 2. Helping the children

Many of the children have not been in school since Christmas and might feel a little anxious about coming back into school. This is perfectly normal. Please talk your children through the arrangements for coming back to school so that they know what to expect when they get there. E.g. explain that they will be working in year group 'bubbles', they will have playtimes with just their year group, there will be lots of hand

washing etc. Children from year 1 upwards will be sitting in class at a desk facing forward. Explain that it will be similar to when the children came back in September. There is a social story on the school website for pupils that are anxious about returning.

3. Wearing Masks

In line with Government advice, the wearing masks for children in primary schools is **not** recommended and we will not be asking any of the children to wear any. In fact, with young children, masks can cause more risk of infection because of the temptation to keep touching them and your face. If you choose to make your child wear a mask on the way to school, this is perfectly acceptable and we understand this. Once your child arrives at the classroom however, they will need to remove their mask and give it to you.

4. Lunch

We will be providing hot school dinners which will be delivered to the children in their classrooms. As before, pupils entitled to FSM and all pupils in Year R, Year 1 and Year 2 will not have to pay for a lunch. If you do not fall into these categories, and would like your child to have a school lunch then please pay online via Tucasi. We are trying to stop money handling in the office due to Covid. If you are not sure how to do this, please phone the school office. (02392001160)

If your child brings a packed lunch box to school, please wipe it down with hot soapy water at the end of every day.

What can you do?

- Follow us on social media and read all the material on the school website.
- If your child has any Covid 19 Symptoms or has tested positive in the last 14 days – Contact track and trace, let us know and stay away from school. (See how to get a test delivered on the school website.)
- Make sure that your contact details are up to date.
- Consider how you are getting to school and what your set off time needs to be.
- Practise getting up early.
- Stick to the rules in school – we are all in this together.
- Be nice to the staff-they are doing their best. This has not been an easy time for them either.
- Be prepared for more changes as we respond to Government and local advice.
- Follow the Government rules whilst in the community.
- Attendance is compulsory unless your child has received a shielding letter due to being Clinically Extremely Vulnerable.

Yours sincerely



Mr J Hartley



Mrs K Jones

Executive Headteacher

Headteacher